**Introduction**

This is the second personal report that I have written in order to evaluate myself. What I aim to do with a report such as this, is to have a general look at my performance up until this report alongside other notable events and evaluate issues and strengths in what I have done so far. I will then take this and conclude what I need to do. This is used to adapt my action plan. As a new feature of these reports, I have decided to add a five point graph to act as a quick summary of key areas, which are: Attendance, Work Ethic, Completion of Work, Up to Date and Independent Study. These will all be evaluated out of 5.

**Performance**

Whilst I have taken steps to try and improve my situation, the summary graph says it all. Alongside having forgotten to produce a set schedule before now, I have still had sleeping issues and going away for the weekend did not help. In a few areas now, I am not fully up to date and overall feel that I am lacking in completion of independent and extended study. In short, since the last report it has not been great and something needs to be done. Luckily, I have just gotten through fully evaluating my time management, so that will help for next time.

**Conclusion**

Since the previous report, it can be argued that I, in fact got worse. I missed more sessions due to sleep and work ethic issues, missed work because I have lacked time and effort in independent study and all around failed myself in sticking to promises. As I definitely do not want to stay like this with my final module assessments approaching, I will strive to stay on track with work by putting myself into a routine that is highly flexible. I have evaluated my time usage across an academic week and from it and my existing timetable, produced a flexible schedule for each day of the week to guide me by. This will hopefully ensure that I stay true to my work and get it and additional tasks done. I have made it work so that I still have plenty of free time, so hopefully I can slide into it by the end of the week. The next report should hopefully cover as to whether or not this will have helped.